

Response Update
Corrective Action Plan: Audit Report #06P-01
Performance Audit of Conservation Easements
Department of Administration
August 20, 2010

Agency	Recommendation #	Does this affect a federal program?	Management View	CAP – Corrective Action Plan	Person responsible for CAP	Target Date
61010 DOA	Recommendation #2 We recommend the Department of Administration: Develop procedures to allow for the integration of conservation easement data in the Cadastral system.	No	Concur	1. Obtain the most recent Stewardship Database from the Natural Heritage Program. Vertically integrate the entire database with the Cadastral Database. Separate the existing conservation easements into a separate feature class. This action will ensure that all existing conservation easements are on the same map base with the cadastral tax parcels and synchronized with the Bureau of Land Management's Geographic Coordinate Database. Revise conservation easement feature class metadata.	Stu Kirkpatrick	Completed 6/29/2007
				2. Work with the Department of Revenue to develop documented procedures for transfer of new conservation easements from the county Clerk and Recorders, through the Department of Revenue to the Department of Administration.	Stu Kirkpatrick	Completed 6/29/2007
				3. Implement procedures to enter new conservation easement data into the Cadastral Database.	Stu Kirkpatrick	Completed 9/30/2007
				4. Publish conservation easement data through the present Cadastral website.	Stu Kirkpatrick	Completed 10/30/2007

Agency	Recommendation #	Does this affect a federal program?	Management View	CAP – Corrective Action Plan	Person responsible for CAP	Target Date
				5. Link conservation easement data with any pertinent fields in the Department of Revenue Computer Assisted Mass Appraisal Database. If the Department of Revenue adds those fields to the Computer Assisted Mass Appraisal Database.	Stu Kirkpatrick	12/31/2010